INDIANA UNIVERSITY **SURPLUS**
Bloomington

Data Removal Information Form

- Type of Device: (*Apple, PC, Other*)

  _____

- Serial number or Service Tag Number of Device

  _____

- Has the hard drive been erased?

  ☐ Yes ☐ No

- Has the hard drive has been removed?

  ☐ Yes ☐ No

- Has the password been removed from the bios?

  ☐ Yes ☐ No

- *Apple Devices Only*: Has this device been released from IU Service Now, Endpoint Management Services (EMS)?

  ☐ Yes ☐ No

- Have all personal accounts been removed from the device?

  ☐ Yes ☐ No

- The data removal from this device was performed by:

  _____
  Department

  _____ / _____
  Name / Email Address